

Shizuoka General Hospital Medical English Training Program Seminar Outline

	Open discussion (30 min.) <ul style="list-style-type: none"> ● Participants talk freely in pairs, based on Open Discussion and Conversational Situation handouts, or on any other topics they are interested in 	Short presentations (30-60 min.) <ul style="list-style-type: none"> ● Presentation with 2-3 slides for up to 5 minutes ● Q&A for 5-10 minutes ● First presentation is on participant's research; second presentation is an improved version of first, or is on another topic 	Focused skills (30-60 min.) <ul style="list-style-type: none"> ● Instructor briefly introduces a handout focused on a particular skill ● Participants look over the handout in pairs, then read together and discuss the parts they are interested in ● If neither is interested in the handout, other discussion topics are fine ● Participants who have previously taken the program are free to leave during this section
1	<ul style="list-style-type: none"> ● Meeting Another Researcher at a Party ● Introducing Yourself to a Group 1: Talking to Other Researchers ● "What's your specialization?" 	<ul style="list-style-type: none"> ● Pronouncing Japanese Names in English ● Using the Internet to Improve Your English While You Study or Work ● Improving Your English Pronunciation: <ol style="list-style-type: none"> 1. Stress and Rhythm 2. Sound Changes 3. Word Stress Patterns 	Grammar skills 1: Question grammar strategies
2	<ul style="list-style-type: none"> ● "How was your weekend?" ● Small Talk: Your Trip 	Model presentations (Core members: 5 presenters)	Grammar skills 2: Game: Researcher "Snakes & Ladders"
3	<ul style="list-style-type: none"> ● "How's your research going?" ● Visiting Someone's Office 	First presentations (3-4 presenters)	Presentation skills 1: Written preparation; Slide design
4	<ul style="list-style-type: none"> ● "What are you working on this week?" ● Calling Someone at Work 	First presentations (3-4 presenters)	Presentation skills 2: Verbal communication
5	<ul style="list-style-type: none"> ● "Have you published any papers lately?" 	First presentations (3-4 presenters)	Presentation skills 3: Nonverbal communication
6	<ul style="list-style-type: none"> ● "Have you been to any conferences lately?" ● Meeting Someone Again at a Conference 	First presentations (3-4 presenters)	Presentation skills 4: Q&A
7	<ul style="list-style-type: none"> ● "Do you collaborate with other researchers?" 	Second presentations (3-4 presenters)	Writing skills 1: E-mail; Cover letters
8	<ul style="list-style-type: none"> ● Describing Your Research in Detail 	Second presentation (3-4 presenters)	Writing skills 2: Journal articles: Organization, tense, phrasing
9	<ul style="list-style-type: none"> ● Introducing Yourself to a Group 2: Talking to the General Public 	Second presentation (3-4 presenters)	Writing skills 3: Editing
10	<ul style="list-style-type: none"> ● "What's your weekly schedule like?" 	Second presentation (3-4 presenters)	Writing skills 4: The articles "a" and "the"